

WENATCHEE SCHOOL DISTRICT #246 BUS DRIVER TIME SHEET

MONTH _____ YEAR _____

Employee's Name *(Please Print)* _____

Position _____

Employee's Signature _____

Date _____

Supervisor's Signature _____

Date _____

	01	02	03	04	05	06	07	08	09	10	11	12	13	14	15	16
Regular To/From School																
Shuttle																
Roster Trips																
Meetings & Other																
Total Hours																

	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
Regular To/From School															
Shuttle															
Roster Trips															
Meetings & Other															
Total Hours															

PAYROLL USE ONLY											
Hours _____	Hours _____	Hours _____	Hours _____								
Rate of Pay _____	Rate of Pay _____	Rate of Pay _____	Rate of Pay _____								
TOTAL _____	TOTAL _____	TOTAL _____	TOTAL _____								
TIME SHEET TOTAL			\$ _____								
FIELD 43											
3 TYPE	4 FREQ	5 AEBX	6 ACCOUNT CODE	7 L&I	9 RATE	10 O.T.	11 HRS	12 GROSS	13%	15 RDATE	

TIME SHEETS ARE DUE THE LAST WORKING DAY OF THE MONTH

